

NB - Section 124, 125, 126 and 127 of the Road Traffic Regulations and section 22 of the Road traffic (Taxis and Contract Cars) Regulations requires "that any person who operates a PPV either as a Driver or Conductor **MUST** have a badge."



REQUIREMENT SHEET FOR RE-APPLICATION (RENEWAL) RURAL STAGE CARRIAGE

1. 2 "K1" Forms (obtainable at any of the following Transport Authority's Offices)
 - a) 119 Maxfield Avenue, Kingston 10
 - b) LOJ Industrial Complex, Unit U, Freeport, Montego Bay St. James
 - c) Shop 48 Caledonia Court Plaza, 29-31, Caledonia Road, Mandeville, Manchester
 - d) 26 Caribbean Park, Tower Isle, St. Mary
 - e) St. Margaret's Bay, Portland
 - f) Swansea District, Clarendon
2. Original road licence/police report for lost or stolen road licence.
3. Fare table calculated at \$26.40 base rate, plus \$3.40 for each additional kilometer.
4. Copy of Owner(s) ID (Drivers Licence/National Identification/Passport)
5. The original and a photocopy of current Registration Certificate, Certificate of Fitness and Insurance Certificate or Cover Note.
6. One Hundred Dollars (**\$100.00**) receipt (obtainable at the Tax Administration Jamaica formally IRD).
7. In the case where the applicant is a company, the company seal must be affixed to the application. Memorandum and Articles of Association, and. Certificate of Incorporation must be attached.
8. Visit the Transport Authority's Inspection site: **Vehicle will be inspected before the payment is made. "check sheet" will be completed and submitted with the application.**
9. The Re-Application Fee is **Three Thousand Dollars (\$3,000.00)** per seat at the Transport Authority Head Office and an annual inspection fee of **Ten Thousand Five Hundred Dollars (\$10, 500.00)** and is payable at the Head Office by Cash, Debit or Credit Cards. Payments can also be made at any Paymaster or Bill Express Locations Islandwide. Additionally, payments may be made via National Commercial Bank (N.C.B.) Direct Deposit or E-Banking facility. All payments for the Regional Offices must be done either by National Commercial Bank (N.C.B.) vouchers (obtainable at the TA offices) or by debit or credit card.

FOR COLLECTION OF ALL ROAD LICENCES/CERTIFICATES, THE FOLLOWING APPLY:

APPLICANT – Owners Identification (Passport, National ID, Drivers Licence), Transport Authority's **original** Receipt.

BEARER – Bearer's ID (Passport, National ID, Driver's Licence), authorization letter signed & stamped by a Justice of the Peace and the Transport Authority's **original** receipt.

IN THE CASE OF A COMPANY: A letter signed & stamped by the authorized personnel from the company, Bearers ID & Transport Authority's receipt.

✚ **Refunds:** *Where applicable, a request for refund must be submitted within two (2) years of the application date. The non-refundable application fee will be deducted from the amount refundable.*

✚ **Vehicle models older than 20 years (buses) should seek a Preliminary Inspection from the Transport Authority before going to the Examination Depots to conduct a Structural Safety Report.**