

SEIZURE OF MOTOR VEHICLES

Transport Authority Inspectors seize motor vehicles for the following offences **ONLY**:

- Operating a private motor vehicle as a public passenger vehicle (Section 61 (5) Road Traffic Act).
- Operating a Public Passenger Vehicle without a valid road licence (Section 61 (5) Road Traffic Act), Section 10 Transport Authority Regulations).
- Operating a Public Passenger Vehicle contrary to the terms and conditions of the road licence (Section 65) (13) Road Traffic Act).

Once your vehicle has been seized you should collect a Warning Notice from the Transport Authority Inspector or Traffic Ticket from the Police.

FOLLOW THE STEPS LISTED BELOW TO RETRIEVE YOUR VEHICLE!

STEP 1: GO TO THE POUND

Proceed to the pound where your vehicle is being stored.

At the pound the wrecker driver, security guard and Pound Clerk will verify the condition of the vehicle and pound clerk will retain the checklist.

You will be issued with:

1. A checklist
2. A seizure form
3. A wrecker bill

STEP 2: ATTEND COURT/VISIT POLICE TRAFFIC HEADQUARTERS

A. If your vehicle is seized by Transport Authority Inspectors, do the following:

- If you received a Warning Notice visit the Transport Authority to collect your summons.
- Once you have received a summons, attend court on the specified date
- The court will decide whether the vehicle is to be released and the court fine to be paid. If the vehicle is released by court, the court will issue one of the following:
 1. A letter from the Court addressed to the Transport Authority
 2. A receipt for the payment of the court fine
- The court receipt or letter must be presented to the Transport Authority in order for the vehicle to be released.

Unlicensed Vehicles

Persons whose vehicles are seized for being unlicensed are not required to visit the police once they have licensed their vehicle at the Tax Office.

B. If your vehicle is seized by the Police, visit

Jamaica Constabulary Force Traffic Headquarters located, 16 Elletson Road, Kingston

NB:

Unlicensed Vehicles

*Persons whose vehicles are seized for being unlicensed, should proceed to the Tax Office to have the vehicle licensed. A current registration certificate will be needed in order for the vehicle to be released. Please note however, that these individuals are **NOT** required to go to Police to have their vehicles seized and should therefore proceed directly to **STEP 3**.*

Persons whose vehicles are seized by the police (JCF & ISCF) for reasons other than for being unlicensed are required to visit Traffic Headquarters at 16 Lower Elletson Road, to have their driver's licence checked for outstanding warrants

STEP 3: PAY WRECKER FEES

Pay all wrecker fees at either the bank or the wrecking company.

Ensure that the vehicle documents (Certificate of insurance, fitness & registration) are up-to-date

- Customers in the Rural Areas should proceed directly to **STEP 5**

STEP 4: GO TO THE TRANSPORT AUTHORITY'S OPERATIONS DIVISION/ REGIONAL OFFICE

Take all receipts or relevant court documents, along with original documents for the vehicle to the Transport Authority's Operations Division at 107 Maxfield Ave. Kingston 10 for approval.

- For persons outside of the Kingston Metropolitan Region (KMR), **STEPS 4 & 5** should be completed at the Regional Office

STEP 5: GO TO THE TRANSPORT AUTHORITY'S HEAD OFFICE

Take all receipts or relevant court documents, along with original documents for the vehicle to Transport Authority Office. All transactions will require a Taxpayer Registration Number (**TRN**) and Identification card. You may use a **current Driver's license, National ID or Passport**.

Pay storage fees (Fees are guided by Transport Authority regulations) and collect seized vehicle release form
Vehicles can only be released to the owner and driver of the vehicle (at the time of seizure) or someone authorized in writing to
conduct business on the owner's behalf. The authorization letter should be certified by a Justice of the Peace.

STEP 6: COLLECT YOUR VEHICLE AT THE POUND

Take **Seized Vehicle Release** form and **Payment Receipt** to the pound
Collect the keys for your vehicle

STORAGE FEES:

Storage fees are incurred once the vehicle is placed in a pound facility. Rates apply to weekends and Public Holidays.

Current Charges:

Motor Cars - \$5 000.00 for the 1st day and \$1 000.00 each day thereafter

Buses/Trucks- \$5 500.00 for the 1st day and \$1 250.00 each day thereafter