

Requirements for Driver and Conductor Badges

The wearing of Driver and Conductor badges is a requirement under sections **124, 125, 126** and **127** of the **Road Traffic Regulations and Section 22** of the **Road Traffic (Taxis and Contract Cars) Regulations**. Drivers and Conductors should therefore ensure that they obtain their badges and have them visible at all times while operating.

How to obtain a Driver /Conductor Badge

1. Applicant must be:

- Twenty-one (21) years & over
- Able to read and write

2. Two (2) passport-sized photographs certified within the last six (6) months by:

- Superintendent of Police or Inspector of Police
- Minister of Religion or Justice of the Peace

3. Two (2) recommendations from either :

- Superintendent of Police
- Inspector of Police
- Minister of Religion
- Justice of the Peace

N.B. The Recommendation must state whether the applicant is a (*bona fide resident of the address given*)

4. Original Police Record

5. Copy of Driver's License (both sides)

6. Copy of Tax Registration Number (T.R.N)

(See reverse for process flow)

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PROCESS FLOW

Follow the procedure below to apply for a badge.

1. Checks made with the Transport Authority for outstanding traffic tickets.
2. Applicant must successfully complete one day Training programme offered by the Transport Authority in association with Heart/NTA.
3. Applicant pays a non refundable fee of \$500.00 and collects requirement sheet and application form at the Transport Authority's offices.
4. Take along two passport size pictures signed by one of the person providing the recommendation.
5. Take along two recommendations.
6. Applicant pays \$3700 to the cashier for training.
7. Applicant completes application form for training programme and submit same. After training is completed, applicants submit training certificate to the ID Centre.
8. Applicant then proceeds to the Tax Administration Jamaica formerly Inland Revenue Department. A receipt is obtained
9. Applicant in the KMTR takes the receipt to the Criminal Investigation Branch at 34 Duke Street, Kingston for finger-prints to be taken.
10. Persons outside the Corporate Area should take the receipt to Summit Police Station, Montego Bay, St. James or Area 2 Headquarters, or Pompano Bay Tower Isle, St. Mary or May Pen Divisional Headquarters
11. Applicant takes Police Record receipt or collect Police Report on the date indicated on the finger-print receipt and takes it to the Transport Authority, along with completed set of documents.
12. A Reading test will be administered by the Processing Officer.
13. The successful applicant is required to pay One Thousand Dollars (\$1,000.00). Payment Is to be made to the cashier at the Transport Authority.
14. Applicant who submitted the original police record will be issued with two (2) years badge.
15. Applicant who had submitted a receipt from the criminal investigation Branch will then be issued with a provisional badge which last for three months.
16. Applicant's photograph is taken and applicant signs signature pad
17. Applicant MUST submit the original police record before the three months badge expires in order that a new badge for the additional period of (one year and seven months) be printed and issued.

For further information contact us:

Toll free at 1-888-991-5687, visit our website at www.ta.org.jm or email us at customerservice@ta.org.jm

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